

CASH IN SCHOOL BUILDINGS

Monies collected by district employees and student treasurers shall be handled with good prudent business procedures, both to demonstrate the ability of district employees to operate in that fashion and to teach procedures to students.

All monies collected shall be receipted, accounted for and directed without delay to the proper location for deposit.

In no case shall monies be left overnight in schools except in safes provided for valuables. Monies left overnight in safes shall not exceed \$500.

Monies shall not be kept for any outside organizations, including, but not limited to parent and booster groups.

ADOPTED: September 24, 1979

REVISED: June 26, 2000
July 6, 2009

REVIEW DATE: February 29, 2012