

GRADUATION REQUIREMENTS

The School District of Jefferson hereby sets these requirements for graduation from Jefferson High School to comply with state law and to provide students in the School District of Jefferson a well-rounded and complete educational program. The requirements exceed state statutory requirements in the number of required credits to be eligible for high school graduation. It is the belief of the Board of Education that the additional required credits are necessary to meet the educational needs of adolescents.

The Board of Education shall grant a Jefferson High School diploma to a student if he/she has met all of the requirements outlined below.

1. Unless item #2 below applies, all students must successfully complete 26 credits as required by the Board of Education.

Content Area Elective	Jefferson HS Minimum Graduation Requirements (Class of 2017 & 2018)	Jefferson HS Minimum Graduation Requirements (Class of 2019 & Beyond)
English	4	4
Social Studies	3.5	3
Math	3	3
Science	3*	3*
Physical Education	1.5	1.5
Health	0.5	0.5
Employability Skills	0.5	0.5
Vocational	1	0
Humanities	1	0
Total Required	18	15.5
Electives	8	10.5
Grand Total Required to Graduate	26	26

****Science credits must incorporate instruction in the biological sciences and physical sciences.***

2. Students with disabilities, At-Risk students and English language learners (ELL) may be provided alternate education programs for high school graduation. Such alternate education programs must be identified in the student's Individualized Education Plan (IEP), Section 504 program, English as a Second Language (ESL) program or At-Risk plan. These plans must have administrative approval. Successful completion of such alternate education programs will result in the issuance of a Jefferson High School diploma.

3. Appeal Process

If the student's parent(s) or guardian(s), a student who has reached the age of majority, or an emancipated minor believes that the procedures and processes outlined in this policy have not been followed, an appeal may be made to the Superintendent who will verify if due process was followed. If the parent or guardian, a student who has reached the age of majority or is an emancipated minor is not satisfied with the outcome of the appeal, he/she may appeal to the School Board.

ADOPTED: September 27, 1976

REVISED:	December 17, 1984	November 25, 1985	February 25, 1986
	August 22, 1988	July 23, 1990	December 17, 1990
	August 24, 1992	July 25, 1994	May 18, 1998
	January 25, 1999	March 24, 2003	May 4, 2009
	July 28, 2014	June 26, 2017	

REVIEW DATE: October 22, 2012
July 28, 2014
June 26, 2017

LEGAL REFS: Wisconsin Statutes: 115.955(7)
118.33
Wisconsin Administrative Code: PI 18

CROSS REF.: Board Policy IKEH, Grades 9-12 Grade Advancement Policy
Board Policy IKEG, K-8 Grade Advancement Policy

GRADUATION REQUIREMENTS GUIDELINES

I. Credit Requirements

- A. Students must earn the credits necessary according to School Board Policy IKF. Student progress is monitored eight (8) times throughout each year in accordance with Board Policies IKEH – 9-12 Grade Advancement Policy and IKEG – K-8 Grade Advancement.
- B. Student progress is monitored by the parent(s)/guardian(s) and student each year at course selection time. During the course selection process, student transcripts are discussed with all students and their parent(s)/guardian(s) who are in attendance. These grade-specific presentations give families the opportunity to see the current status of the student as well as gain an understanding for requirements and course work necessary to continue towards graduation.
- C. Counselors will review student’s progress toward graduation each year. Counselors will meet with students, student’s parents/guardians, and appropriate staff members for students who are not on track to graduate.

Monitoring adequate yearly progress toward graduation is the role of a school counselor. The counselor will discuss these students on an ongoing and as-needed basis with the building pupil services staff to determine appropriate educational planning and/or interventions.

In some instances, the traditional approach to earning credits as outlined in this policy is not effective. In these instances, an IEP or at-risk plan may be approved. Alternative routes to a Jefferson High School diploma may be through GEDO-2, HSED, Challenge Academy, or other alternatives as identified to meet the individual needs of students.