

# SCHEDULE AT-A-GLANCE

2018 SPRING ELECTION

## NOVEMBER 2017

- 28 • Deadline for Publication of Type A Notice of Election
- On or About 28 • Prepare Packet of Information for Potential Candidates

## DECEMBER

- 1 • Earliest Date for Circulation of Nomination Papers, If Required  
(NOTE: Nomination Papers Are Not Required in Many School Districts)
- 1 - Jan. 2 • Most Candidates Will File Campaign Registration Statements, Declarations of Candidacy, and Nomination Papers (If Required) during this Period
- 22 • Deadline for Incumbents to File Notice of Noncandidacy (5:00 p.m.)
- On or About 31 • Clerk Notifies Non-Exempt Committees of Deadline for Filing Campaign Finance January Continuing Report (for Period Ending December 31)

## JANUARY 2018

- On or After 1 • Eligible Candidate Committees May Claim/Renew Reporting Exemption for 2018
- 2 • Candidate Deadline for Filing All Documents Needed to Establish Eligibility to Appear on the Ballot (5:00 p.m.)  
• Clerk Makes Initial Determination of Candidates' Eligibility for Ballot
- 9 • Drawing of Lots for Ballot Order; Certify Ballot Eligibility to County Clerk(s)  
• When a Primary is Required, Notice to Municipal Clerks of Primary Election
- 15 • Deadline for Non-Exempt Committees to File January Continuing Report
- 16 • Clerk Performs Duties with Respect to Campaign Finance Reports that Have Been Filed or that Are Delinquent
- On or Before 29 • If Primary Election is Being Held, Provide Municipal Clerk with Ballots (If Separate Paper Ballots Are Utilized)

## FEBRUARY

- On or About 2 • If Primary Election is Being Held, Clerk Notifies Non-Exempt Committees of Deadline for Filing Preprimary Campaign Finance Report
- 6 - 12 • Deadline for Non-Exempt Committees to File Preprimary Report
- 13 • Clerk Performs Duties with Respect to Campaign Finance Reports that Have Been Filed or that Are Delinquent
- 16 • Write-in Candidate Registration Deadline for Primary Election
- On or Before 19 • If Primary Election is Being Held, Choose Board of Canvassers
- 19 • If Primary Election is Being Held, Notice of Primary Election
- 20 • Spring Primary Election
- On or About 20 • If Primary Election Held, Issue Open Meetings Law Notice of Board of Canvassers Meeting(s)
- On or About 21 • If Primary Election Held, Receipt of Election Materials and Related Duties

## **FEBRUARY** *(continued)*

- On or About 21 - 27 • If Primary Election Held, Canvass of Primary Returns and Written Determination of Primary Results
- On or About 21 - Mar. 2 • If Primary Election Held, Recount Request May Be Filed
- On or About 23 - Mar. 2 • If Primary Election Held, Drawing of Lots for Ballot Order
- If Primary Election Held, Certify Nominations and Ballot Order to County Clerk(s)

## **MARCH**

- On or Before 12 • Provide Municipal Clerk with Ballots (If Separate Paper Ballots Are Utilized)
- On or About 16 • Clerk Notifies Non-Exempt Committees of Deadline for Filing Preelection Campaign Finance Report
- 20 - 26 • Deadline for Non-Exempt Committees to File Preelection Report
- 27 • Clerk Performs Duties with Respect to Campaign Finance Reports that Have Been Filed or that Are Delinquent
- 30 • Write-in Candidate Registration Deadline for Spring Election

## **APRIL**

- On or Before 2 • Choose Board of Canvassers
- 2 • Notice of Spring Election
- 3 • Spring Election
- On or About 3 • Issue Open Meetings Law Notice of Board of Canvassers Meeting(s)
- After 3 • Campaign Committees May File Campaign Finance Termination Report
- On or About 4 • Receipt of Election Materials and Other Related Duties
- 4 - 10 • Canvass of Election Returns and Written Determination of Election Results
- On or About 4 - 13 • Recount Request May Be Filed
- On or About 9 - 13 • Clerk Issues Certificate(s) of Election
- Clerk Notifies Municipal and County Clerks of School District Officers
- On or Before 23 • School Board Members Take and File Official Oath
- 23 • School Board Members Take Office
- 23 - May 23 • Election of School Board Officials (i.e. Board Officers)

## **JUNE**

- On or About June 30 • Clerk Notifies Non-Exempt Committees of Deadline for Filing Campaign Finance July Continuing Report (for Period Ending June 30)

## **JULY**

- 16 • Deadline for Non-Exempt Committees to File July Continuing Report
- 17 • Clerk Performs Duties with Respect to Campaign Finance Reports that Have Been Filed or that Are Delinquent