

EARLY GRADUATION

The School District of Jefferson believes that the total high school experience is an important aspect in the maturation and socialization process of any teenager. Early graduation will be approved when, in the opinion of a majority of the School Board, the student has successfully completed all graduation requirements and early graduation is in the best educational interest of the student.

ADOPTED: June 22, 2009

REVISED:

REVIEW DATE: October 22, 2012

LEGAL REF.:

CROSS REF.: Board Policy IKF, Graduation Requirements

EARLY GRADUATION GUIDELINES

1. Early Graduation
 - a. After Seven Semesters: If a student desires to graduate early after seven semesters of high school, then the student must submit his/her application for early graduation to the high school principal between July 1 and September 1 preceding the January graduation. This allows the early graduation committee time to consider the grades from all semesters through the past spring semester.
 - b. After Six Semesters: If a student desires to graduate early after six semesters of high school, then the student must submit his/her application for early graduation to the high school principal immediately after the fourth semester of grades are determined but prior to December 1. This allows the early graduation committee time to consider the grades from four semesters with two remaining.
2. The student must complete all graduation requirements as identified in Board Policy IKF.
3. The student must present a detailed plan of how the student will complete any/all remaining credits required for graduation that the student must complete in his/her final semester(s).
4. A written and set plan must be provided demonstrating the student's plans for work, post-secondary education, military or other similar plans. Supporting documentation must be provided upon request confirming these set plans. For example, if the student is planning to attend a four year university a semester early, an acceptance letter from the university indicating the university's approval for the student to start a semester early may be required.
5. A review board consisting of the high school principal, the student's counselor, and the superintendent or his/her designee will review the merits of each application. The review board shall either recommend or deny the approval of the request for early graduation. Applications that are denied advancement for school board consideration may be appealed through a formal request to the school board. The school board then takes final action.
6. Students that are granted early graduation cease eligibility in clubs, sports, and co-curricular activities at the end of their final semester in school attendance.

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APPLICATION FOR EARLY GRADUATION

Students considering early graduation must complete the following application and review process.

I. APPLICATION:

Date of Application: _____

Student Name (legal): _____ Age: _____

Address: _____ Phone #: _____

Desired Date of Graduation: _____

I formally request approval by the Board of Education for early graduation. I am applying to graduate after completing _____ (insert 6 or 7) semesters.

SUBMISSION DEADLINES:

1. After Seven Semesters: Between July 1 and September 1 preceding the January graduation.
2. After Six Semesters: After the fourth semester grades are determined and prior to December 1.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

II. INITIAL REVIEW BY COUNSELOR:

Check yes or no for the following statements:

<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	All graduation requirements outlined in Board Policy IKF have been met.
<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	A detailed plan has been received outlining how any/all remaining credits that are required for graduation will be completed.
<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	A written and set plan demonstrating the student's plans for work, post-secondary education, military or other similar plans has been received.
<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	Supporting documentation has been requested and received confirming the above set of plans.

Counselor: _____ Date: _____

III. NOTIFICATION OF APPROVAL/DENIAL:

This notification is given to _____ that the Board of
Education, School District of Jefferson, at its regular meeting of the Board held on

_____ ,

Approved _____

Denied _____

your request for early graduation to be consummated at the end of your sixth or seventh
semester.

Stipulations:

_____ 1. Approval is granted with the stipulation that you successfully complete all of
the graduation requirements.

_____ 2. Denial

You are required to work with your Counselor and Principal to make
arrangements necessary to continue your education and be certified by your
Principal and Counselor for graduation.

The Board reserves the right, upon notification by the Superintendent of failure to complete the
above stipulations for approval, to rescind approval and deny early graduation. All decisions of
the Board are final.

Notification of decision of the Board provided to _____
on this _____ day of _____.

Superintendent of Schools

6/12/17