

# WISCONSIN TECHNICAL EXCELLENCE SCHOLARSHIP (TES)

The Board of Education supports the Wisconsin Technical Excellence Higher Education Scholarship program in an effort to recognize students who demonstrate the highest level of proficiency in technical education subjects. The number of scholarships awarded is based on a formula provided by the State of Wisconsin and is dependent upon the enrollment at Jefferson High School. The Board of Education and Jefferson High School administration have collaboratively established guidelines for the selection of these scholarship recipients, which are in agreement with provisions in the state statutes.

By the annual deadline for the Technical Excellence Higher Education Scholarship, the School Board will designate the appropriate number of high school seniors with the highest levels of proficiency in technical education subjects as scholars eligible to receive a Technical Excellence Higher Education Scholarship.

ADOPTED: February 23, 2015

REVISED:

LEGAL REFS.: Wis. Stats., § 39.415

CROSS REFS.: [http://www.heab.state.wi.us/technicalexcellence/hard\\_copy.html](http://www.heab.state.wi.us/technicalexcellence/hard_copy.html)  
Policy JIC-R – Wisconsin Technical Excellence Higher Education Scholarship Guidelines  
Policy ICAA – High School Grading System  
Policy JDA – Student Membership Accounting  
Policy JIA – Academic Excellence Higher Education Scholarships

REVIEW DATE: February 23, 2015

# WISCONSIN TECHNICAL EXCELLENCE (TES) SCHOLARSHIP GUIDELINES

Unless otherwise expressly determined by the School Board, these procedures for awarding the Wisconsin Technical Excellence Higher Education Scholarship shall apply exclusively to the scholars designated for the current school year.

The number of seniors permitted by state law with a demonstrated exemplary level of proficiency in technical education subjects, as determined under these procedures, will be selected as the high school's designee(s) to receive the Wisconsin Technical Excellence Scholarship. Any ties will be broken and alternates will be designated as further provided by law and in these procedures. A student who receives a Technical Excellence Scholarship is not eligible to receive a Wisconsin Academic Excellence Higher Education Scholarship, and vice versa.

The District's designation of its scholar(s) and alternates is not a final determination that the student has met, or will meet, all applicable requirements for receipt of the scholarship funds.

## ***DESIGNATING SCHOLARS AND ALTERNATES***

The District shall identify its Technical Excellence Scholarship designee(s) and alternate(s) using the following procedures:

1. Any high school senior who is eligible to compete for the scholarship shall declare his/her interest in being considered as a candidate by submitting, on a timely basis, a form or other means of notice as directed by the administration.
2. Members of the District's high school staff shall verify that each student who has submitted a timely declaration of interest meets the minimum eligibility requirements that are to be verified at the school level, including all such requirements established under these procedures or by the State of Wisconsin Higher Educational Aids Board (HEAB) or by the scholarship program's authorizing statute.
3. For purposes of ranking the qualified scholarship candidates and designating scholars and alternates, the District adopts the points-based ranking system established by the HEAB, under which students' grade point average in their Career and Technical Education (CTE) courses serves as the initial tie-breaker if two or more relevant students have acquired the identical number of points. If there are any remaining relevant ties, those remaining ties shall be resolved through the further tie-breaking procedures that have been developed and approved by representatives of the high school administration and staff as well as those outlined by the Higher Education Scholarship Board.
4. The high school will designate and rank a group of alternates that is at least equal in number to the number of scholarships that the high school is permitted to award under these procedures.

## ***ADDITIONAL REUQUIREMENTS/PROCEDURES FOR AWARDING POINTS IN THE POINTS-BASED RANKING SYSTEM***

Points associated with CTE courses will be awarded based upon a standard of each 0.5 high school credit earned toward high school graduation earning 0.5 of a point. CTE courses that are in progress during the grading period in which the district designates its scholars and alternates shall be counted in the point total based on the high school credit expected to be earned.

The District will use the definition of CTE courses identified by the HEAB. For points earned for participation during high school in a Career and Technical Student Organization (CTSO) that is offered in the District, the burden is on the student to demonstrate for each participation point claimed that he/she actively and regularly participated in a qualifying CTSSO for substantially all of the school year in question. "Substantially all of the school year" means at least three-fourths of the full school term in grades 9, 10 and 11, and beginning prior to November and continuing through February in grade 12.

Students who are attending a technical college/school pursuing a liberal arts or transfer program are not eligible for this scholarship.

### ***ASSIGNMENT OF RESPONSIBILITIES***

A work team comprised of at least one high school administrator and at least one high school counselor or CTE teacher shall be responsible for reviewing the relevant records and ranking and ordering the designated scholars and alternates, including defining and applying written tie-breaking procedures to the extent necessary. The staff members working on the designations shall submit their work to the High School principal for final review.

The High school principal shall be responsible for ensuring that the District timely designates and notifies the HEAB of the District's scholars and alternates.

### ***DISTRICT REQUIREMENTS DETERMINING WHEN A STUDENT MAY COMPETE FOR THE SCHOLARSHIP***

As far as (1) determining when a student acquires senior status and the year in which he/she may otherwise compete for the Technical Excellence Scholarship; and (2) defining the length of time the student must have attended high school in the District in order to compete for the Technical Excellence Scholarship, the District will use the same standards that apply to the process for designating scholars and alternates for the Academic Excellence Scholarship (AES).

(Editor's Note: The cross-reference and incorporation of the AES standards in the above paragraph assumes that those standards are adequately defined in written form in connection with the AES.)

### ***HIGH SCHOOL GRADING POLICY***

The District has a written high school grading system that shall be applied to the process of designating scholars and alternates for a Technical Excellence Scholarship. To the extent it is necessary to calculate a student's overall grade point average, or grade point average in a subset of courses especially relevant to the Technical Excellence Scholarship, the high school grading system shall be applied, so far as practical, in the same manner as it is applied to calculate the student's cumulative grade-point average as reported on the student's high school transcript (including to the same number of decimal places).

***2/23/15***

## STUDENT STATEMENT OF ELIGIBILITY FORM FOR WISCONSIN TECHNICAL EXCELLENCE SCHOLARSHIP (TES)

**INSTRUCTIONS:** Students seeking to be nominated by their high school for the Wisconsin Technical Excellence Scholarship (TES) should complete this form and provide it to the High School guidance office by no later than the last school day in February for consideration for this scholarship.

**ELIGIBILITY:** An eligible candidate for a TES scholarship is a high school senior meeting at least one of the following criteria:

1. Be a CTE Concentrator, which is a high school student who has completed at least three (3) high school CTE courses (career and technical education courses) in program area(s) leading to a degree or diploma in the student's chosen pathway. A student may be enrolled in (rather than have completed) the third course at the time of their nomination for TES.
2. Participated in a Youth Apprenticeship Program under the supervision of the Wisconsin Department of Workforce Development (DWD) (see [https://dwd.wisconsin.gov/youthapprenticeship/program\\_info.htm](https://dwd.wisconsin.gov/youthapprenticeship/program_info.htm))
3. Participated in a Technical High School Diploma program as certified by the Wisconsin Department of Public Instruction (DPI) (see [http://cte.dpi.wi.gov/cte\\_tehsd](http://cte.dpi.wi.gov/cte_tehsd))
4. Participated in a Career and Technical Training pathway as defined by the Wisconsin Department of Public Instruction (DPI) (see [http://cte.dpi.wi.gov/cte\\_clustersandpaths](http://cte.dpi.wi.gov/cte_clustersandpaths))
5. Participated in a Skills Standards Program offered by the Wisconsin Department of Public Instruction (DPI) (see [http://cte.dpi.wi.gov/cte\\_cteskills](http://cte.dpi.wi.gov/cte_cteskills))
6. Completed (or be on track to complete) an industry-recognized certification program approved under Wis. Stats. 115.367 (2). (This requirement is created under 2013 Wisconsin Act 59).
7. Participated in a Career and Technical Student Organization (CTSO) in Wisconsin: DECA, FBLA, FCCLA, FFA, HOSA, or SkillsUSA (see [http://cte.dpi.wi.gov/cte\\_ctso](http://cte.dpi.wi.gov/cte_ctso))
8. Completed a technical training program for high school students if the program is offered by a UW System school, a Wisconsin Technical College System school, a tribal college in Wisconsin, or a private nonprofit college or university located in Wisconsin. Examples include but are not limited to:
  - Medical College of Wisconsin Summer Enrichment Programs
  - UW-Madison's Summer Science Institute at WIScience
  - Marquette University's K-12 Engineering Academies
  - MSOE summer programs for K-12 students

The program must be offered BY a Wisconsin colleges or university; programs held at these campuses but offered by others are not eligible. (Such programs are usually of shorter duration.)

## STUDENT STATEMENT OF ELIGIBILITY FORM FOR WISCONSIN TECHNICAL EXCELLENCE SCHOLARSHIP (TES)

**STATEMENT OF ELIGIBILITY:**

I, \_\_\_\_\_ (student name), believe that I meet the eligibility requirements for the Wisconsin Technical Excellence Scholarship (TES) and I request consideration for nomination to the scholarship.

I have met the following eligibility criteria as listed on page one: (circle one or more)

1      2      3      4      5      6      7      8

Additional details about my eligibility: (Please provide a summary of your activity, including dates, the names and locations of programs or activities that make you eligible, as well as contact information for the activity, including names and telephone numbers or email addresses of people who can vouch for your involvement.)

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*Additional information may be attached.*

SIGNED: \_\_\_\_\_ STUDENT NAME PRINTED: \_\_\_\_\_

DATE: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**2/23/15**